



CYNTHIA A. HARDING, M.P.H.  
Interim Director

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April 29, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND  
ALCOHOL AND OTHER DRUG PREVENTION SERVICES CONTRACT  
NUMBER PH-002806 WITH THE INSTITUTE FOR PUBLIC STRATEGIES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 27, 2014, to execute amendments to Alcohol and Other Drug Prevention Services (AODPS) contracts that provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute an amendment to Contract Number PH-002806 with the Institute for Public Strategies to increase the annual funding by \$9,500, increasing the annual obligation from \$95,000 to \$104,500 for the current funding term of July 1, 2014 through June 30, 2015, and July 1, 2015 through June 30, 2016, and the total maximum obligation by \$19,000 from \$190,000 to \$209,000; offset with federal Strategic Prevention Framework-State Incentive Grant (SPF-SIG) funds. These funds will support additional AODPS SPF-SIG services for community-level prevention strategies to reduce underage and excessive drinking in the city of Santa Monica.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:yl  
#03274

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors